

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET

E-Mail: BrownCountyCountyBoard@co.brown.wi.us

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF
October 9 – 13, 2017**

MONDAY, OCTOBER 9, 2017

- | | | |
|-----------|---------------------------------------|---|
| *10:30 am | Harbor Commission | Port & Resource Recovery
2561 S. Broadway |
| *4:30 pm | Neville Public Museum Governing Board | 3 rd Floor Board Rm, Neville Public Museum
210 Museum Place |
| *5:30 pm | Executive Committee | Room 200, Northern Building
305 E. Walnut Street |

TUESDAY, OCTOBER 10, 2017

- | | | |
|----------|--|---|
| *9:00 am | Traffic Safety Commission | Sheriff's Office
2684 Development Drive |
| *6:00 pm | Human Services Committee – <i>Budget & Regular</i> | Room 200, Northern Building
305 E. Walnut Street |

WEDNESDAY, OCTOBER 11, 2017
(No Meetings)

THURSDAY, OCTOBER 12, 2017

- | | | |
|----------|----------------------|---|
| *5:15 pm | Human Services Board | Sophie Beaumont Building
111 N. Jefferson Street |
|----------|----------------------|---|

FRIDAY, OCTOBER 13, 2017
(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

**- PUBLIC NOTICE -
BROWN COUNTY HARBOR COMMISSION**

Monday, October 9th – 10:30 am

Brown County Port & Resource Recovery
2561 S. Broadway, Green Bay, WI 54304

Agenda:

1. Call to order
2. Roll Call
3. Approval/Modification – *Meeting Agenda*
4. Approval/Modification – *July 31th, 2017 Meeting Minutes*
5. Announcements/Communications
6. 2018 Budget – *Update*
7. Bay Port Disposal Application – *Update*
8. Renard Island End-Use – *Update*
9. Terminal Operator Certification – *Update*
10. Director's Report – *Update*
11. Acknowledgment of Bills – *Request For Approval*
12. Tonnage Report – *Request for Approval*
13. Such Other Matters as Authorized by Law
14. Adjourn

Dean R. Haen – Director
Port & Resource Recovery Department

Any person wishing to attend whom, because of disability requires special accommodations should contact the Brown County Port and Resource Recovery Department at 492-4950, at least two working days in advance of the meeting for special arrangements to be made. Notice is hereby given that action by the Harbor Commission may be taken on any of the items, which are described or listed on the agenda.

NEVILLE PUBLIC MUSEUM
OF BROWN COUNTY



BRIDGING COMMUNITIES. CONNECTING GENERATIONS
NEVILLEPUBLICMUSEUM.ORG

NEVILLE PUBLIC MUSEUM GOVERNING BOARD

AGENDA

October 9, 2017

4:30 p.m.

Neville Public Museum

Boardroom

3rd floor

- I. Call meeting to order
- II. Approve/modify agenda
- III. Museum Directors Report
 - a. Budget, program and outreach update
- IV. Deputy Director Report
 - a. Updates on Past Perfect Collections Management and Public Safety /Collections Security staff manuals
- V. Such other matters as authorized by law
- VI. Adjournment

Kevin Kuehn, Chair

Please contact Beth Lemke at 448-7848 if you cannot attend this meeting

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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EXECUTIVE COMMITTEE

Tom Lund, Chairman, Patrick Moynihan, Jr., Vice-Chairman

Patrick Buckley, Bernie Erickson, Erik Hoyer,

Richard Schadewald, John Van Dyck

EXECUTIVE COMMITTEE

Monday, October 9, 2017

5:30 p.m.

Room 200, Northern Building
305 E. Walnut St., Green Bay

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEM ON THE AGENDA.

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/modify Minutes of September 11, 2017.

Comments from the Public

1. Review Minutes of: None.
2. Internal Auditor Report
 - a) Presentation of the 2016 Comprehensive Annual Financial Report (previously distributed), Federal Awards and State Financial Assistance Report and Management Communications (to be distributed prior to the meeting) by David Maccoux, Schenck, SC.
 - b) Board of Supervisors Budget Status Financial Report – August 2017 (Unaudited).
 - c) Status Update: September 1 – September 30, 2017.

Legal Bills

3. Review and Possible Action on Legal Bills to be paid.

Communications – None.

Resolutions, Ordinances

4. An Ordinance Amending Subsection 2.13(4)(h) of Chapter 2 of the Brown County Code of Ordinances. *Referred from September County Board.*
5. Resolution to Engage American Fidelity as the Brown County Section 125 (Flex Spending Account) Benefits Administrator.
6. Resolution re: Reclassification of a Community Treatment Program Worker Position in the Human Services – Community Treatment Center Table of Organization.
7. Resolution Authorizing the Purchase and Sale of Real Estate.

Standing Item

8. Discussion of 2.12 of the County Code of Ordinances: The duties and responsibilities of the EXECUTIVE COMMITTEE. *Held for one month.*

Reports

9. **Human Resources Report**

- a) Chapter 4 Ordinance Revision regarding Employment Selection Process.

10. **Department of Administration Report**

11. **County Executive Report**

Closed Session

12. Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session pursuant to Wis. Stats. Sec. 19.85(1)(e), i.e. deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in particular, deliberating and negotiating strategy and options regarding buying and selling property for landfill use.
13. Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1)(g), the Brown County Executive Committee shall convene into closed session for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, as competitive or bargaining reasons require a closed session here for deliberating and negotiating strategy and options regarding buying and selling property for landfill use.
14. Reconvene into Open Session: The Brown County Executive Committee shall reconvene into open session for possible voting and/or other action regarding buying and selling property for landfill use.

Other

15. Such other matters as authorized by law.
16. Adjourn.

Tom Lund, Chair

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda. The Committee at their discretion may suspend the rules to allow comments from the public during the meeting. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

SHERIFF'S OFFICE

Brown County

2684 DEVELOPMENT DRIVE
GREEN BAY, WISCONSIN 54311
PHONE (920) 448-4200 FAX (920) 448-6370



JOHN R. GOSSAGE
SHERIFF

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.84 of the Wisconsin Statutes, notice is hereby given to the public that a regular meeting of the Brown County Traffic Safety Commission will be held on October 10th, 2017 at 9:00 a.m. at the Brown County Sheriff's Office, 2684 Development Dr., Green Bay, WI 54311.

Agencies reporting fatal traffic crashes for the third quarter of 2017 please forward incident information in advance to Dan Sandberg at:
Sandberg_DO@co.brown.wi.us. Thank you.

A G E N D A

1. Call to Order
2. Old Business
 - a. Approve Minutes from July meeting
 - b. Review/update any action items from previous meeting
3. DOT / BOTS updates
4. Third Quarter Fatal Crash Reviews
5. Continued Discussion program called Place of Last Drink Study for possible utilization in Brown County
6. Roundtable Discussion
 - a. Stakeholders in attendance bring forth topics for discussion/action
7. Citizen Appearances
8. Next meeting, January 9th, 2017 at 9:00am
9. Adjourn

Dan Sandberg-Brown County Sheriff's Office
Brown County Traffic Safety Commission Chairperson

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HUMAN SERVICES COMMITTEE

Erik Hoyer, Chair
Richard Schadewald, Vice Chair
Joan Brusky, Thomas De Wane, Aaron Linssen

HUMAN SERVICES COMMITTEE

Tuesday, October 10, 2017

6:00 p.m.

Room 200, Northern Building
305 E. Walnut St., Green Bay

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA

****NOTE TIME & LOCATION****

****PLEASE BRING BUDGET BOOK****

(Combined Regular & Budget Meeting)

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of September 27, 2017.

BUDGET REVIEW

REVIEW OF 2018 DEPARTMENT BUDGETS

Comments from the Public – Budgetary Items

Aging & Disability Resource Center

1. Review of 2018 Department Budget.

Veterans' Services

2. Review of 2018 Department Budget.

Health & Human Services

3. Review of 2018 Department Budget.
 - a. Resolution Approving New or Deleted Position during the 2018 Budget Process in the Health & Human Services Department – Community Programs Table of Organization.
 - b. Resolution Approving New or Deleted Position during the 2018 Budget Process in the Health & Human Services Department – Public Health Table of Organization.
 - c. Resolution Approving New or Deleted Position during the 2018 Budget Process in the Health & Human Services Department – Community Programs Table of Organization.

Syble Hopp School/Children with Disabilities Education Board

4. Review of 2018 Department Budget.

NON-BUDGET ITEMS

Comments from the Public – Non-Budgetary Items

Report from Human Services Chair, Erik Hoyer

1. Review Minutes of:

- a. Children with Disabilities Education Board (August 21, 2017).
- b. Mental Health Treatment Committee (September 20, 2017 & October 3, 2017).
- c. Veterans' Recognition Subcommittee (September 19, 2017).

Communications

2. Communication from Supervisor Schadewald: My request for these committees Admin & Human Services) to evaluate the need and funding of a Housing Navigator to coordinate county-wide efforts to improve housing opportunities in Brown County. *Held from last meeting.*

Wind Turbine Update

3. Receive new information – Standing Item.

Human Services Department

4. Budget Adjustment Request (17-69): Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation.
5. Executive Director's Report.
6. Financial Report for Community Treatment Center and Community Programs.
7. Statistical Reports.
 - a. Monthly CTC Data - Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
 - b. Child Protection - Child Abuse/Neglect Report.
 - c. Monthly Contract Update.
8. Request for New Non-Continuous and Contract Providers and New Provider Contract.

Other

9. Audit of bills.
10. Such other Matters as Authorized by Law.
11. Adjourn.

Erik Hoyer, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

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BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Erik Pritzl, Executive Director

MEETING OF THE HUMAN SERVICES BOARD

Thursday, October 12, 2017

SOPHIE BEAUMONT BUILDING

111 N. JEFFERSON ST; GREEN BAY, WI 54301

5:15 P.M.

AGENDA

1. Call Meeting to Order.
2. Approve/Modify Agenda.
3. Approve Minutes of September 14, 2017 Human Services Board Meeting.
4. Executive Director's Report.
5. *CTC Administrator Report including NPC Monthly Report.
6. *Financial Report for Community Treatment Center and Community Services.
7. Approval of Community Treatment Center Grievance Committee Policy.
8. *Statistical Reports.
 - a. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
 - b. Child Protection – Child Abuse/Neglect Report.
 - c. Monthly Contract Update.
9. *Request for New Non-Continuous Provider & New Provider Contract.
10. Other Matters.
11. Adjourn Business Meeting.

**Note: attached as written reports*

Notices:

Notice is hereby given that action by the Human Services Board may be taken on any of the items, which are described or listed in this agenda.

Please take notice that additional members of the Board of Supervisors may attend this meeting of the Human Services Board, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

Any person wishing to attend the Human Services Board meeting who, because of a disability, requires special accommodations, should contact the Human Services Department at (920) 448-6006 by 4:30 p.m. on the day before the meeting so that arrangements can be made.



OCTOBER 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3 Mental Health Ad Hoc 12:00 pm	4 PUBLIC SAFETY 11:00 am Oct Reg/Nov Budget Rm 200, Northern Building ADMINISTRATION 6:15 pm Oct Reg/Nov Budget Rm 200, Northern Bldg	5	6	7
8	9 Exec Cmte 5:30 pm	10 Human Svc 6 pm Budget Meeting Rm 200, Northern Bldg	11	12	13	14
15	16 LAND CON 5:30 pm PD&T 5:45 pm Budget Meeting Rm 200, Northern Bldg	17 ED & REC 5 pm Oct Reg/Nov Budget Rm 200, Northern Bldg Veterans Rec. Subcmte 4:30 pm	18 Mental Health Ad Hoc 12 pm Special Ed & Rec 6:45 pm Board of Supervisors 7:00 pm	19	20	21
22	23 EXEC 5:30 pm Budget Meeting Rm 200, Northern Bldg	24	25	26	27	28
29	30	31-Oct 	1-Nov Board of Sup Budget Mtg 9:00 am	2-Nov *Tentative Board of Sup 6:00 pm	3-Nov	4-Nov

BROWN COUNTY COMMITTEE MINUTES

- Children With Disabilities Education Board (August 21, 2017)
- Criminal Justice Coordinating Board (September 21, 2017)
- Mental Health Ad Hoc Treatment Committee (October 3, 2017)
- Veterans' Recognition Subcommittee (September 19, 2017)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Monday, August 21, 2017

Board Members Present: S. King, B. Clancy, J. Mitchell, L. Franke

Others Present: A. Nizzia, C. Maricque, J. Driessen, K. Pahlow, M. Brick, C. Jensky

S. King called the meeting to order at 3:35 PM.

1. Action Item: Approval of July 17, 2017 Minutes

Motion made by L. FRANKE, seconded by J. MITCHELL, that the minutes from the July 17, 2017 Board meeting be approved. MOTION CARRIED UNANIMOUSLY.

2. Action Item: Approval of Agenda

Motion made by J. MITCHELL, seconded by L. FRANKE, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.

3. Action Item: Donations

A donation was received in a prior year to update the stage to allow access for all students. After reviewing the current stage, it was found that providing access to the stage for wheelchairs was not be feasible. The donor Arlene Vanden Huevel was contacted to discuss the possibility of moving the monies to replace the gymnasium/cafeteria floor. After reviewing the current needs of the gymnasium floor, Mrs. Vanden Huevel offered to donate additional funds in order to cover the full cost of the new floor. The new flooring is currently being installed and should be ready for the start of school.

In addition, Mr. and Mrs. Schaut donated \$50 and Mr. and Mrs. Bollom donated \$580 for school year projects. Hoffmaster Group, Inc. donated 21 cases of napkins.

Motion made by J. MITCHELL, seconded by L. FRANKE, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.

4. Action Item: Payment of Bills

June payments included the final payments to districts for transit of categorical aid for the school year.

Motion made by L. FRANKE, seconded by B. CLANCY, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.

5. Action Item: Financial Report

General State Aid and the final Categorical Aid payments were received in June. The payments were slightly less than expected, but this was made up by additional Medicaid payments received. Expenditures savings were recognized in health and dental premiums for the year as well as savings in additional help not needed during the year. The 2016-17 school year ended with a \$170,765 surplus in the General and Special Revenue Funds.

Motion made by J. MITCHELL, seconded by L. FRANKE, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.

6. Action Item: General Fund Transfer to Special Education Fund

The transfer to the Special Education Fund is required every year because levy for the school is recorded in the General Fund. This transfer allows the necessary levy to be applied to cover the Special Education costs.

Motion made by J. MITCHELL, seconded by L. FRANKE, that the transfer of \$2,223,314.82 from BCCDEB's General Fund to BCCDEB's Special Revenue fund to cover the Special Revenue fund negative balance be approved. MOTION CARRIED UNANIMOUSLY.

7. Action Item: Increase in Aide, Hourly Employee, Substitute Teacher and Substitute Aide Pay

A number of aide positions were not in alignment with other aides with similar responsibilities which caused the potential for new hires to make more than current employees. The positions were reviewed for similar comparisons and an increase of about three steps is being recommended for the positions. These adjustments will allow BCCDEB to be competitive and fill vacancies with quality candidates while keeping our current staff. Having quality aides is better for the teachers and other staff. The adjustment for the aides has made it be more equitable. Most of the staff that are receiving increases to be more in line with other aides moved three steps up. In addition to this, a 2% increase for aides and hourly staff is being requested.

Motion made by J. MITCHELL, seconded by L. FRANKE, that the recommended hourly rate of pay adjustments to aide positions and the 2% increase for aides and hourly employees be approved. MOTION CARRIED UNANIMOUSLY.

Administration will be working with the teaching and therapist staff to develop a new salary schedule. There are opportunities for different pay scales and we want to ensure that teachers and therapist have input in the new plan. The goal is to have a collaborative effort with a type of scale that allows the staff to see their potential earnings.

Teacher sub-pay is in the middle to high range for schools around us. We are requesting to increase teacher sub pay to \$145. Teacher aide pay is being requested to be increased to \$80. Although pay is not the only factor why individuals sub here, we want to ensure that we are attracting quality subs. We are working to increase the sub pool due to a decrease from prior years. There are about six potential subs to interview. We are hoping that moving to the Frontline system will help us attract more subs. The new sub system will allow teachers to set preferences which will allow sub to be contacted first, then the preferences of Principal/Special Ed Director. This will be a website or a phone call to secure subs.

Motion made by B. CLANCY, seconded by J. MITCHELL, that the recommended daily rate of pay for substitute teachers and substitute aides be approved. MOTION CARRIED UNANIMOUSLY.

8. Action Item: Staffing New Hires

The individual that was approved last month accepted a position at a different school, so another candidate is being recommended, Rebecca Olson. Ms. Olson is excited to be returning to the area.

Motion made by J. MITCHELL, seconded by L. FRANKE, that the contract for Rebecca E. Olson to fill the vacant Early Childhood Teacher position for the 2017-18

school year be approved. MOTION CARRIED UNANIMOUSLY.

9. Action Item: School Fees

It is recommended that the school fees remain consistent with prior years. Funds raised by the Parent Organization allow for the fees to remain the same.

Motion made by J. MITCHELL, seconded by L. FRANKE, that the school fees remain at \$15.00 per student for Early Childhood thru Middle School and \$25.00 per student for High School be approved. MOTION CARRIED UNANIMOUSLY.

10. Discussion Item: Administrators' Report

Kim would like to thank the Nancy Kohls, Matt Schmidt, Jim Skenadore, Laura Lamal, Bridget Clancy, Kim Vanden Langenberg, Erin Nuthals and Mary Brick who have been busy working to get things ready for the school year. Many teachers and therapists have also been here getting their classrooms ready. Staff members have also helped with the painting, Kris Perry was here many times. Nicole DeRuyter helped tape lockers and paint. In addition, parents have also helped with the painting.

A suggestion was made to move the Board meeting to Tuesdays. The third Tuesday will eliminate days that would have created conflicts due to the Monday meeting date. The new schedule of dates will be brought to the next meeting for approval.

In order for Larry Franke to be at the September meeting, the meeting will be moved to Tuesday, September 26, 2017.

Lockers were painted on Tuesday. Volunteers came in to tape lockers. Jim has been working on scrubbing floors and cleaning carpets. The gymnasium floor is currently being worked on.

The Macht Village Program (MVP) was here on Friday, August 18th for their Winter Blast purchase of the Sensory Courtyard and Pool party. MVP is for school age children with challenging behaviors with aggression. Five of our students are on crisis call. A student's attendance at MVP is coordinated with the district. If a student has been at MVP full-time, the use of crisis call for MVP is sometimes used to help transition the students back to school. There were about 25 students that participated in the party on Friday.

Our audit was completed during August and no adjustments were necessary.

192 students are enrolled for the 2017-18 school year. Due to the increase we may need to increase by one class room for the 2018-19 year if enrollment continues to increase.

11. Discussion Item: Parent Organization Report

Golf Outing came in at \$20,165 this year. The organizers agreed to do another golf outing next year due to the success of this year's event. Additional parents and staff members helped out this year which contributed to the success.

Next year's Golf Outing has been scheduled for July 14th which will be the 25th Annual Golf Outing.

12. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute stats 19.85 (1)(f) pursuant to donor request, contracts and personnel.

Moved to Executive Session

Motion made by J. MITCHELL, seconded by L. FRANKE, to move to Executive Session. MOTION CARRIED UNANIMOUSLY.

Returned to open session at 4:49 PM.

13. Action Item: Adjournment

Motion made by J. MITCHELL, seconded by L. FRANKE, to adjourn the meeting at 4:50 PM. MOTION CARRIED UNANIMOUSLY.

**PROCEEDINGS OF THE BROWN COUNTY
CRIMINAL JUSTICE COORDINATING BOARD**

Pursuant to Section 19.84 Wisconsin Statutes, a regular meeting of the Brown County Criminal Justice Coordinating Board was held on September 21, 2017 at 8:00 am in the Truttman Room of the Brown County District Attorney's Office, 300 East Walnut Street, Green Bay, Wisconsin.

Present: Sheriff John Gossage, Jail Captain Larry Malcomson, Citizen Representative Tim Mc Nulty, Citizen Representative Bob Srenaski, Family Services DRC Representative Angela Steuck, Health and Human Services Director Erik Pritzl, District Court Administrator Tom Schappa, District Attorney David Lasee, Supervisor Pat Evans, TAD Grant Coordinator Mark Vanden Hoogen, Public Defender Tara Teesch, Judge Zuidmulder, Green Bay Police Chief Andrew Smith, Judge Walsh, Supervisor Joan Brusky, DOC Representative Jennifer Hornacek, County Executive Troy Streckenbach

1. Call Meeting to Order.

The meeting was called to order by Chair Walsh at 8:00 am.

2. Approve/Modify Agenda.

Motion made by Judge Zuidmulder, seconded by Andrew Smith to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

3. Approve/modify Minutes of July 13, 2017.

Motion made by Judge Zuidmulder, seconded by Dave Lasee to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

4. Jail Population Numbers Including Pre-trial Detentions. (Larry Malcomson).

Jail Captain Larry Malcomson stated the jail is currently at 91% capacity and 50 inmates are being shipped out to other counties. Judge Walsh asked if there is a number the jail has that would be ideal for occupancy, because if we are looking for ways to avoid building a new jail, we should know the number we should try to stick to. Malcomson responded that typically about 88% is good operating efficiency. Malcomson continued that it is not as simple as just a number because of the different inmate classification levels and where they are housed. For example, a minimum security inmate cannot be housed in a maximum security pod because they don't fit classification-wise so they may have 8 or 9 beds open in the maximum housing pod but the minimum security inmate cannot be in there. Also, the number is reflective of the receiving pod, meaning after someone is booked in they go to what they label India pod and then from there they go to the assessment center where they are interviewed by a classification officer to determine where in the jail they go. That pod holds 49 inmates and currently there are 37 in there that need to be displaced out. Malcomson noted they have to leave beds available in that pod so there is room when inmates are booked in. The 49 beds go toward the available beds for the whole facility even though they are not permanent housing. The number is not just black and white; there is an ebb and flow to it. Judge Walsh said there could be one pod completely filled and others only half-filled and there could still be an overcrowding problem based on classification.

Sheriff Gossage wanted to make this committee aware that they have a daily discussion about capacity percentage and where they are at. The other day they were at 89% and he thought about bringing 10 back but in talking with Malcomson and looking at the specific numbers, he found they were full in all of the dormitories. Judge Zuidmulder stated they have a historical record they could look at to see the number of people in the places over time and then add them up and average them out. He feels if we make a proposal to attack the problem, in the end, part of that

result that would justify whatever we do is going to be these numbers. Even if we have a range and we could see that we are hitting in that range, it would mean we are really trying to accomplish something. He does not want to start something and do all this work and then have the jail come back and say we've done all this stuff but actually we've never met our numbers and our numbers aren't working. Part of our ability to justify what we are doing should be reflected in the jail numbers. Malcomson responded that they do not have records that show how many people were in each pod at a specific time but they have monthly average daily population reports that go back for a long time. For example the ADP last month was 849 which was a record and that number is all inclusive of all inmates including those in the main facility, work release facility, those on home monitor and those that are shipped out. Once the jail reaches about 93-94%, they need to ship out because of the inmate classification levels. The number is not as clean as they may want but they do have the ADP report that is sent to the State every month showing every section of the jail, work release, juveniles and home monitors.

Motion made by Pat Evans, seconded by Andrew Smith to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

5. Jail overcrowding issue upon referral from Brown County Public Safety Committee.

Judge Walsh directed the committee's attention to the Public Safety Committee minutes attached to the agenda. Supervisor Evans informed that Supervisor Zima brought up some good points at the meeting and noted Zima is also on the Mental Health Ad Hoc Task Force along with Gossage and Health and Human Services Director Pritzl. Evans said historical records and financial data on things like the number of DA's the County has compared to the number of cases that are processed and whether the corrections officers are in line would be helpful. Everyone is aware there is a problem and the Public Safety Committee and County Board is interested in looking at some financial analysis and the systematic problems. Evans said if the problems can be identified, such as people being arrested for greater crimes, spikes in the jail on certain days and not enough DAs, we can start to compare the dollars that the problems need and compare them with historical records and then determine what we need to avoid building a jail pod. From there, the County Board can look further into the issues and what the possible solutions are. He finds it interesting that staff works to increase the number of police officers and deputies but never do anything to increase the amount of DAs or supportive staff and this has created the problem we are now facing. The streets are being policed better and are safer, but it has resulted in a bottleneck that falls on the jail. Evans continued that this committee is good because all the players are involved so no task force needs to be created. He feels if the DA could come back and say what he could do with more staff and the Judges could give ideas to improve their process and Gossage and Malcomson could come back with information we could work on solutions.

Judge Walsh touched on the warrant aging summation prepared by Citizen Member Bob Srenaski. Srenaski informed he just got the data and is trying to learn the process. He comes from a career in which evidence based decision making based upon data is what they do. He looked at the proposal to expand the jail and looked at the data in the Sheriff's PowerPoint presentation and the conclusion that he reached out of ignorance is that the jail overcrowding is a symptom but it does not define the problem. The indicator is that people are staying in the jail longer and that is why the population has increased. What is not known is why they are in the jail longer and there is no data on this. Srenaski said we do not know what we do not know, but there are reasons these people are in jail. There is speculation and theories but the data is not there to indicate where the bottlenecks are. Srenaski said we talked about bonds and how many people are on bonds and he found there are 7 categories of bonds. We should be looking at data for each of those categories. When there is data, decisions are much easier. He has met with the jail, Sheriff and DA and his perspective is that although it is called a system, it is really departmental silos and each silo has their own software system for the operation of the individual silos. There is no way at this time to do a data dive into the whole system. The system mapping that was done in 2014 provided clues to where to start looking. He stressed how important data is and said there is no software system currently in place that allows taking all of the data generated in each department to look at the overall system. Srenaski noted that Colorado has a system that encompasses all

information. The system addresses inefficiencies without forcing departments and agencies to abandon their existing systems. The network and middleware link, the existing agency databases and platforms that gives users the appearance of querying one database when in reality they were querying all of them. The network features are transparent to the users. The network handles real-time event driven data transfers, data extracts and queries between systems. The system allows the data to be entered only once by an originating agency and to be automatically updated in other systems.

Srenaski continued that if we had data, we could do trend analysis and find out where most of the population is, why they are there and if they are there longer than they have been in the past and why, but all we have is silos. One of the reasons he asked for the warrant information is because he kept hearing there were 5000 unserved warrants. He met with Capt. Deneys who confirmed the unserved warrants and indicated that many of them were for unpaid fines. Srenaski then said we should do an accounts receivable aging report and see how much money is involved and it ended up to be a lot of money.

Srenaski asked how this gets resolved and which governmental function has the authority to grab this and say there is a sense of urgency to find out what is going on. Judge Walsh responded that that is a good question and noted that the Public Safety Committee sent this here to see if this group could do something. Judge Walsh said one of the things we have to look at is if there is anything we can do in the short-term to pull the valve and release the numbers quickly and, longer term, if there are things we can do to fix the issue overall. Judge Walsh indicated the Public Safety minutes reference a bottleneck which seems to be a good term. He brought the minutes to the most-recent judges meeting and said the judges are the ones that hold the ultimate release valve for the jail. Judge Walsh sat down with Judge Zuidmulder and they went through some numbers about who was in jail, why they were there and how long they have been there and they came up with some proposals and felt that as long as they were going to have a conversation, it might be good to get something on the table to start talking about solutions as opposed to just talking more about the problem. The problem exists and they need to try to do something about it.

Judge Zuidmulder provided a handout, a copy of which is attached. He has been in the criminal justice system for over 40 years as a DA, defense attorney and judge. He is a friend of law enforcement and the jail. He said there is always the question of economics and noted that since the County has started shipping inmates out, we have been shipping an average of 20 to 70 people. Assuming we do nothing in the next calendar year, the County is going to be spending a minimum of \$216,000 to ship inmates and a maximum of \$756,000 (it was noted that the daily figure for shipping inmates is \$50, not \$30 as shown on the handout). These are public monies that have to be spent. Now the question becomes systemically, is there a way to reallocate that money that will reduce the population in the jail. Referring to Page 2 of his handout, Judge Zuidmulder said one of the things we need to remember is we are in a state that has a bifurcated criminal justice funding system meaning there are component parts that are funded by the County and component parts that are funded by the State. The reality is the County can really only attack portions of this problem. For instance Circuit Court Judges are constitutional officers and their positions are created by the legislature so nothing Brown County does is going to make the legislature create more judges. Judge Zuidmulder also referenced the shortage of professional staff in the DA's office and noted funding to increase staff has come from Madison and there are 72 counties competing for this money and for whatever reason Brown County has gotten the short end of the stick and is way understaffed.

Judge Zuidmulder continued that if you take a look at the jail population it can be identified that people are either there on bail or have been charged. We cannot have a discussion about judges sentencing because that is a constitutional responsibility and if we get this whole thing straightened out and there are a thousand people sentenced by the courts to the county jail, that's just the way it is. The other question is what is the other population that we can control. That population is people on bail awaiting trial, people on revocations and people awaiting sentencing, all in jail. The judges have discussed the issue of revocation and they are in the process of insisting to the best they can that all judges who handle revocations do them within two weeks of being notified. Currently judges

are potentially indifferent to the communication from the Department and they wait 30 days to sentence somebody which results in someone being in the jail for 30 days. Judge Walsh informed that at the last judges meeting, they discussed this very issue and all 8 of the judges have committed to doing whatever they can to solve the issue with the jail. However, he feels assistance from the Department of Corrections is going to be necessary to help monitor this. What Judge Zuidmulder explained had been talked about before but it was not getting policed. Judge Walsh said he does not need the Department of Corrections to police the judges, but he would like them to keep some data so if there are recurring problems the presiding judge, Judge Atkinson can be notified of the revocation clearance rate to be sure things are taken care of. Judge Zuidmulder added that part of the process is that those people sitting in the jail on revocation cannot be moved, so those people are basically in storage and we do not have the ability to move them. Another issue is the Department of Corrections' ability to get the revocations processed, but that is not something the County can control. Once these people are sentenced the outflow could include a fine, jail with Huber, straight jail time or being sent to prison. It is Judge Zuidmulder's opinion that this is the population of inmates we have to look at to reduce the jail population.

Evans asked if there is an average time when it comes to movement. Judge Zuidmulder responded that there are vast differences in the times and the only way to find this out would be to start measuring this against someone's performance and he is not interested in doing that. He wants to get into a system where there is agreement that we are going to attack this problem and allow us to professionally allocate our resources and talent base and case management to get the job done. Evans did not think of this as a performance issue of the judges but rather as a process issue.

Judge Zuidmulder continued it is clear that in the intake system we need to have the Outagamie County model of the public safety department. We need to have a risk management instrument, we need to take the bail out of the hands of the DA and Public Defender's Office and have a scientific evidence based approach. This has been the national trend and there is an act in Congress currently saying they want to impose nationally an obligation upon all criminal justice systems to have an evidence based method of determining bail. Judge Zuidmulder feels we should have a public safety department that brings together the treatment courts, bail assessors, day report center, jail and mental health screeners in the same room so they are all talking about the same objective and getting the same result which is keeping people pretrial out of jail and in the community in a safe setting. Judge Walsh said that is probably the biggest ticket item and the one that has the chance of making a huge dent in the jail population. This will take some salesmanship and will cost the most but will make the biggest impact.

With regard to funding, Judge Zuidmulder feels we should imagine the high end of spending that the Sheriff's Department would have and put it in the budget and say it can be spent to ship people out of the jail or to fund this system. The money is going to be spent either way, so there is no need to have two separate appropriations. It would be money that is dedicated to the criminal justice system, jail overcrowding and to these programs and then draw from that. If the jail population is reduced the money that was otherwise going to be spent is now funding this criminal justice system and there will not be the issue of building a jail and the same public dollars have been spent.

Gossage asked if there is buy in from the judges and court commissioners on the issue of a systematic bail system. Judge Walsh responded that he brought this to a judges meeting last spring and they were endorsing the concept of utilizing a tool and they selected a tool to utilize and the judges agreed that they would abide by it. Frankly, if the judges say they will be using a tool, the court commissioners will also do it. Judge Zuidmulder said the reality is that in this county the court commissioners set the initial bond and people hardly ever ask for review of bonds.

Judge Zuidmulder reviewed the number of people in the jail on the third page of his handout. There are currently 68 people sitting in jail on cases from March, 2015 through March, 2017 and he noted there could be innocent people among those who have not got their day in court. There are also 58 people sitting in jail on cases from April, 2017 through June, 2017. There are 126 people in the county jail that are being held awaiting trial. Judge Walsh noted

that there are also guidelines for courts as to how quickly these cases should be processed. Judge Zuidmulder said 85% of all felonies are supposed to be cleared within 180 days and 100% of felonies are supposed to be cleared in 360 days. If those statistics were being applied in this county, there would not be these problems. Evans asked if this was all the fault of the judges. Judge Walsh said there are pressure points in different points and that is why there is not one solution. Judge Zuidmulder said the problem does not go away by just talking about it. He referenced the 126 cases in jail and said if each of the 6 branches that handle criminal cases took 10 cases, there would still be 68 people sitting in the jail.

Going back to the funding issue, Judge Zuidmulder said everyone knows the DA's office is understaffed. As a result of that, the Judges and the DA have tried to work together to accommodate their staff. It is not the DA's fault that they are understaffed so the judges have partly reduced the time to devote to criminal cases, not because they do not have the time, but because the DA does not have the staff. Judge Zuidmulder said the State has done a case management study on every type of case and the average amount of time it takes to process it. Based upon that study, Brown County should have 10 judges but we only have 8. The reality is that the State has shortchanged Brown County over a long period of time in the DA's office and judicial staff. We cannot do anything about it right now, but if the judges are asked to find more time, we have to understand that we will likely be asking family law cases, evictions and foreclosures to take the back seat. Judge Zuidmulder said he will be glad to be involved with addressing the whole problem systemically. Then the things that are imminently apparent will be addressed and if there are other things that come up along the way, we can deal with that. If we are honest and direct about addressing the systemic problem, he proposes this is the only way we are going to do it.

Judge Walsh explained how the judges move their calendar. There are 8 judges, 2 of whom work only on family law, probate, CHIPs and juvenile delinquency. Those judges do not work on any criminal cases at all. The remaining 6 judges do the work on the criminal cases. In a conversation with the DA's office, they came up with a vertical prosecution method to prosecute cases. Under this model, the same prosecutors are in the same branch all the time which eliminates adjournments and delays. One of the things this system created is that there are now 6 judges working on a problem that 8 judges could be working on and allow for quicker movement through the system.

Srenaski said setting quantitative or time objections is very important. There has to be a measurement mechanism where we can measure ourselves against the objective we have set. Judge Zuidmulder said his position would be that in 9 months we went to reduce the people awaiting trial to not more than 60.

County Executive Troy Streckenbach talked about the budget for shipping inmates out of the County. The bigger issue is that we are going to be building a bigger pod and we will be expending funds for architecture and design work. One of the things Streckenbach will be putting in his budget is asking for the County administrators and Executives of Northeast Wisconsin to come and meet and discuss what we can do in addressing jail overcrowding. This is a side conversation, but it deals with money and his responsibility as the County Executive is putting together the budget. He said the counties around us, with the exception of Outagamie County, are all having the same problems of overcrowding that we are having. There is potentially a regional discussion that should take place. Secondly, Streckenbach's counterparts in other parts of the state are experiencing massive unemployment. There is heavy emphasis from the Department of Workforce Development in trying to go into the jails and trying to figure out how to give appropriate training to people so they can enter the workforce successfully and not return to jail. He feels there is an opportunity to have another conversation because there is an opportunity to really address the State because the State has to figure out how to get the jobs filled. There are a lot of people sitting in jail that have the ability to be successful. The reason he is bringing this up is because there are two issues going on in our county. We have the proactive approach and the reactive approach, and the reactive approach is being set forth first. This is addressing mental health and addiction issues and Streckenbach is interested in looking at is how to set the stage of what 2018 looks like and how we are going to go forward with building onto the jail. The cost of manning a jail pod is roughly \$400,000 and his opinion is that the surrounding counties would like us to build a jail that could house some

of their inmates so they can push off their needs to build on more capacity. Streckenbach feels it would be a waste of taxpayer money to build bricks and mortar in each county just to manage a population that we absolutely need in the workforce. He said every time we have this conversation, the Sheriff says he is still sending inmates out and the County has the obligation to make the budget whole. The number continues to grow and grow and if we are going to try to go into those dollars, it will be an interesting conversation. He also feels we need to have conversations soon with the Public Safety Committee and the County Board. He is not necessarily interested in building onto the jail, but the reality is there. We have also surpassed the amount it would take to staff a new pod on sending inmates out. He is encouraged with the discussion in this meeting and the bigger conversation is potentially funding another DA and moving money from one sector to another. Streckenbach agreed that in the end, it is going to be Judges and the DA that solve this problem.

Judge Zuidmulder said the reason Outagamie County does not have a jail problem is because they have gone to an evidence based system. One of the conversations Streckenbach should have with other County Executives is if they have looked at trying to do that instead of building a jail. There are a number of counties that have engaged in evidence based research that tells them how to manage their criminal justice systems and every one of those counties have reduced jail populations. The talk about building more jails is doing nothing more than perpetuating a system that does not work. Judge Zuidmulder feels the future of the criminal justice system is going to be the evidence based system because that is what works.

Lasee said that according to the State's numbers his office is about 11.5 prosecutors short of where they should be, and they already get two prosecutors from the County. If we want to utilize the model we currently utilize, which he feels is the best model from both an efficiency standpoint and a quality standpoint of having prosecutors who vertically prosecute there would need to be 3 more prosecutors in order to staff 8 courts with the correct amount of staff in a vertical prosecutor model. Judge Walsh said each of the prosecutors that would be added would also be charging new crimes so there would be more cases flowing into the system. Lasee said he tends to think that new prosecutors and busy prosecutors will go to the default which is to charge. If there is sufficient time to evaluate a case, smarter decisions of whether to charge or not charge can be made. More experienced prosecutors and those who have time to evaluate their cases sometimes make decision that charging is not the best decision, but when they are rushed the default is to issue charges and sort things out later. He agreed that cases may increase at the outset as the backlog is cleared up, but after that is gone he does not think the default is that more cases will automatically be issued, particularly if this is done in conjunction with a public safety department with a robust pretrial services programs that offer things like day report centers and alternatives to charging.

Judge Zuidmulder said these prosecutors have to be hired to do trial work, not just sit in the office churning out cases. This is a short term problem and if the judges are willing to find time to try the cases, they have to be tried. He said part of the vertical prosecution model that he dissents from is they only have the prosecutors one week; every other week they are in the office. That means there is a whole week in each branch that nobody is trying criminal cases. That is a staffing issue and if we are going to get this done he wants to know what staff would be needed to handle criminal jury trials in each branch each week.

Lasee said he respectfully disagreed with Judge Zuidmulder and said it is not just the issue of not having people to do trials. He feels this could be solved in the short time by stepping up trial work and moving cases around, but the overall problem is more complicated. Judge Zuidmulder said what we are talking about is getting the shipping number down to free up public dollars to fund other parts of the system. If we can get the population down and better manage it, then we will have the money, but we cannot keep doing business as we have in the past. If some partners are saying they are willing to put in the time, there cannot be a piece of the system saying they do not have the staff to try the cases. Lasee said that if they were given 3 prosecutors they could focus on trying cases in the short term and then switch after they have alleviated some of the current population to the model of 8 branches equally doing it.

Judge Walsh summarized that from the judges' perspective, the long term recommendation would be to add a criminal justice department and in the shorter term to ramp up the number of prosecutors so the courts can attack the problem as well as working with the Department to keep things closer to two weeks to clear out inmates.

Streckenbach asked what the cost would be to add prosecutors. Lasee responded that they start at \$49,000 and with benefits the total is just over \$70,000. He feels they could absorb office space, but there would be cost for computers. Streckenbach also asked Judge Walsh what the criminal justice department model would cost, but Judge Walsh has not researched this yet. He noted that Outagamie County had done a number of different things that we could look at, such as bringing the day report center in house instead of contracting it out.

With regard to the cases in the DA's office waiting for prosecution, there appears to be validity to the cases or they would not be waiting for prosecution. Lasee agreed and Gossage said that once those cases go to trial, it is going to exacerbate the conditions of the overcrowding. Judge Zuidmulder said we cannot do this if additional staff in the DA's office is only doing issuing. These people must do trial work. When this is cleaned up, then if they want to go to issuing at least there will be a management system in place that may reduce the number of people ending up in the jail.

Judge Walsh noted that Lasee has a willingness to attack this short term in that fashion to reduce the jail population. If then the prosecutors start charging it would be doing more for the community because more criminal cases will be processed instead of stacking up. Public Defender Tara Teesch said if the DA's office is more thoughtfully and carefully issuing, there is less for defense attorneys to slog through which would also cut down on time in court.

Judge Walsh summarized that we were sent this by the Public Safety Committee and he does not know if there is any more analysis that needs to be done. Streckenbach said it does not seem that there are more criminals but that it is more of a backlog. Lasee and Gossage both indicated that it is both more criminals and a backlog. Srenaski said the problem is that we do not really know what the problem is. When he looks at this, he sees crime rates are not increasing, arrests are not increasing, jail admissions are flat and caseloads are declining or flat. In talking about spending all this money, we are looking at a symptom of overloading the jail and we need to figure out why. We do not have a definition of what the problem is and why we have the problem. We have seen in terms of another county how they have addressed similar issues very effectively. He feels Judge Zuidmulder presented a very well thought out program to address the problem. Srenaski said he feels building onto the jail would be a serious mistake and something he could not support.

Streckenbach feels there is a regional solution that needs to be addressed. When these issues were first discussed, the comment was that we needed more DAs, but if you add more DAs you would also need more judges. Streckenbach said the County cannot continue to fund the State's responsibility and he has been very loud about this. He finds it atrocious that Brown County continues to get the treatment of not having a fully funded justice system and we now have to use taxpayer money to build jails.

Evans said he requested this matter be brought here from the Public Safety Committee because he felt it would be beneficial to have discussions without some of the animosity among the Public Safety Committee members. Evans said if there is a point in time where some hard conversations need to be had, those can be done in closed session and then perhaps the conversation can be a little different. He feels this is something we can build on. Evans said there will be a jail pod built and this is supported by the County Board and the County Executive. There is some foresight to see that in another 10 years there will be more people in Brown County, but Srenaski disagreed with that. On behalf of the Public Safety Committee, Evans thanked this group for the discussion. Streckenbach strongly suggested that a number of members of this committee show up to the Public Safety Committee and talk to the Committee and let them know what is happening. By showing up in person, opinions can be articulated to the oversight committee.

Streckenbach said that even though he is against funding more prosecutors because of principle, if this is going to be a real solution, then we as a County have to look at it seriously. Public Safety will have their budget hearing in October and he feels people need to hear that this group is working on this and that as a group we agree to the solutions and approach.

Gossage agreed with Srenaski in that without statistics and data we cannot move ahead and asked about an interface. He said that is probably something that IT would need to be involved in. Judge Walsh asked what more data we need because he feels the people to work on are those sitting pretrial or on revocation and getting those people prosecuted faster. Gossage said we also have to look at the numbers and data to see if it is effective. Judge Walsh said part of the problem with this committee is we are all in a different silo. Gossage said he looks at the population and the numbers within each pod and trusts the jail staff that scrubs the list each day and asks Probation and Parole to get rid of some of the holds.

Streckenbach asked who understands the Outagamie County model and it was indicated that TAD Grant Coordinator Mark Vanden Hoogen understands it. Streckenbach said there may be some money to jumpstart an evidence based system. There is money in the budget to address some of these things. Judge Walsh said that this is definitely something that needs to be looked at.

Judge Walsh said this can be included on the agenda for the next meeting. Srenaski asked if any action should be taken and Streckenbach responded that this committee should communicate to the County that it strongly should look at the recommendations put forth that would be based on creating a criminal justice department focused on evidence based practices as well as adding 3 prosecutors because there is willingness of the judges to work on the backlog.

Motion made by Pat Evans, seconded by Tara Teesch to hold for one month. Vote taken. MOTION CARRIED UNANIMOUSLY

6. Such other matters as authorized by law.

The next meeting was discussed and November 9, 2017 at 8:00 am was selected.

7. Adjourn.

Motion made by Pat Evans, seconded by John Gossage to adjourn at 9:25 am. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

Criminal Justice System

Cost of Jail Shipping

20 inmates x \$30 per day x 30 days per month = \$18,000

70 inmates x \$30 per day x 30 days per month = \$63,000

Yearly cost between \$216,000 to \$756,000

Optimal Jail Population

What is the optimal jail population number, excluding huber and electronic monitoring?

What is the jail population number today, excluding huber and electronic monitoring?

Discuss how the optimal number can be achieved.

Jail Population

<u>Intake</u>	<u>Movement</u>	<u>Outflow</u>
Bail	Bail-Awaiting Trial	Not Guilty
Charging	Revocation	Fine
	Sentencing	Probation
		Jail-Huber
		Prison

Courts

Bail #

Revocation days to

Sentencing

RECOMMENDATION

Intake System Public Safety Department

Pre charge release with conditions

Public Safety Department

Bail-Assessors

Treatment Courts

Day Report Central Intake

Day Report screeners

Jail Mental Health Screeners

Discuss criminal justice system funding sources

County and State

County Funded

Court Commissioners

Sheriff's Department

Clerk of Courts

DA's Office-Non professional staff

State Funded

Circuit Court Judges

DA's Office-Professional Staff

District Attorney's Office

Understaffed

Circuit Court Judges

Each Judge has a 1.2 caseload, 9.6 Circuit Courts needed

Need for County funded

Prosecutors

Circuit Court Judges

If requested, re-prioritize cases, such as, Family, Civil, Evictions, Foreclosures
these matters would be given less priority with the focus being given
on Criminal Felony matters

68 cases from March 2015 thru March 2017

58 cases from April 2017 thru June 2017

Total cases 126

35% of the total 126 = 44

50% of the total 126 = 63

Cost Savings

44 x \$30 per day x 30 days per month = 39,600

63 x \$30 per day x 30 days per month = 56,700

Total costs savings between \$39,600 and \$56, 700 per month

Annual costs \$475,200 and \$680,400

PROCEEDINGS OF THE AD HOC
MENTAL HEALTH TREATMENT COMMITTEE

Pursuant to Section 19.84, Wis. Stats., notice is hereby given to the public that an Ad Hoc Committee of the County Board of Supervisors met regarding mental health treatment on Tuesday, October 3, 2017 in Conference Room A, Sophie Beaumont Building, 111 N. Jefferson Street, Green Bay, Wisconsin.

Present: Chair Guy Zima, Vice Chair Erik Hoyer, Citizen Representative Pat La Violette, Judge Zuidmulder, Deputy Executive Jeff Flynt, Sheriff John Gossage, Security Lieutenant Scott Brisbane, JOSHUA Representative Cheryl Weber, Director of Administration Chad Weininger, Health and Human Services Director Erik Pritzl, Behavioral Health Manager Ian Agar, Hospital Administrator Luke Schubert, District Attorney David Lasee; other interested parties.

I. Call meeting to order.

The meeting was called to order by Chair Zima at 12:03 pm.

II. Approve/modify agenda.

Motion made by Judge Zuidmulder, seconded by Erik Hoyer to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of September 20, 2017.

Motion made by Judge Zuidmulder, seconded by Erik Hoyer to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

1. Communication from Chair Zima and Judge Zuidmulder re: Have staff provide a breakdown and explanation of the expenditures made from the \$1.15 million dollars allocated for mental health services during the County budget process for 2016 and 2017.

Health and Human Services Director Erik Pritzl presented a chart of the 2017 projected spending, a copy of which is attached. The total spent through August for each initiative area is listed along with a projection to the end of the year which is based on an average of the first eight months of the year. Pritzl said there could be some variability in the numbers so these are just averages. The difference is shown in the last column because people showed interest in those numbers at the last meeting.

Zima asked if the \$1.15 million dollars has been budgeted for 2018. Both Director of Administration Chad Weininger and Pritzl responded that the \$1.15 million dollars is included in the budget. Pritzl said the same categories have the same dollar amounts for 2018. Zima indicated this committee has been anxious about putting forth some ideas and initiatives for the County Board and asked if the shortfall of what was spent in 2017 will be carried over. Weininger explained there are really two pieces to this. One is the annual appropriation of the \$1.15 million dollars which is still there but could change in the future depending if there is more demand or less, but that would be up to the County Board. The second piece is the funds that were not used. Weininger said those funds do not lapse into the general fund; they stay within the Human Services fund and are available to be used by Human Services. Vice Chair Hoyer noted that at the end of the year there will be a deficit and Weininger said if there is a deficit, this will be a wash. Pritzl summarized that if there is a surplus it goes to the Human Services fund balance and if there is a deficit it is covered. Weininger said the important point is that it will not go into the general fund and he reiterated the County Board still has the ability to earmark general fund dollars.

Zima recalled about a year ago we were talking about \$400,000 for transitional housing and now Weininger is indicating there is \$65,000 in the budget for 2018 for this. Judge Zuidmulder said he asked for the year-to-date numbers because it should be self-evident that the County Board is never going to approve more money if it is a matter of fact that the appropriation they gave to do a job is not spent. He feels it is imperative that we run the number to as close to zero as we can. The numbers presented tell him there is 33% of the money left to spend in the remaining quarter of the year. That tells him there should be 8 – 10% leftover, which would be roughly \$100,000 - \$150,000.

Hoyer noted this committee asked Pritzl to come up with some ideas for the last quarter as well as looking ahead. Judge Zuidmulder said whatever those ideas are; they should be in the range of \$100,000. He does not want to deliberately overspend, but he would like to see what was appropriated used up.

Pritzl said the numbers he provided is what is projected for 2017, but there is a possibility the numbers could be under estimated because there could be utilization increasing over time. He agreed about underspending, and one of the challenges they have is that this is looking at one piece of the overall Human Services budget in isolation. Inpatient stays for mental health related issues for the first part of the year were higher than expected and there was higher utilization of Winnebago which drove some costs up. When you start looking at these all together, it starts to look a little different and Pritzl feels it is important to be cognizant of this. Judge Zuidmulder said the reality is that there would not be any of these dollars if a group of us did not go in front of the County Board and ask for the money. He noted this is not part of the Human Services general operating budget. It did not exist until this initiative was created and the County Board put the money there. The money was put into the budget for specific initiatives, not for general operating expenses for other areas. Judge Zuidmulder feels the political support that got the money is also entitled to have an expectation to have the money used in an innovative useful way in the mental health area. He comes back to the question of the \$100,000 - \$150,000 and feels we need to have conversations about things that could be done between now and the end of the year to use that amount of money.

Pritzl prepared a list of possible options for 2017, a copy of which is attached. He noted the options have a projected cost of \$418,800 which may be somewhat over estimated. Zima said this committee has been frustrated because the County Board put their weight into this with a 22 to 4 vote to follow these initiatives and develop the programming and now we are in year two and are still not living up to what has been given to us. He noted the 2018 budget is already put together but he wants to look at anything that could be ramped up right now to improve the goals we wanted. He is frustrated with staff but thanked Weininger for attending this meeting and said he was happy he was here.

Pritzl outlined the options for 2017 as follows:

-Adjustment for Utilization – Pritzl put \$50,000 there to address the concept that certain expenses may not have been caught by the end of August, so this builds in a little cushion so if expenses were underestimated, this amount will cover some of that.

-Medication Assistance Treatment Program – This would be funding for Vivatrol injections and would include monthly drug testing and pregnancy testing which is required for females. Vivatrol is a medication used for substance abuse issues. This would utilize existing prescriber and staff. The estimated amount for 2017 is \$68,000.

-Advertising on Buses – Pritzl said this would be a type of outreach. A PSA produced by NEWEYE is not going to move forward so Pritzl looked for other options. Human Services has used advertising on buses for other areas of programming and it has been very successful in getting people to come and apply for assistance. Pritzl estimated the cost of this to be \$6,000.

-Billboards – This is something that has been talked about in the past and Pritzl estimated the price of \$10,000 based on billboard space that has been donated in the past.

-Additional Detox (LE Phillips) – This would be for people that need to access LE Phillips in Chippewa Falls. Currently there are not a lot of people that use that, but if we do some advertising and that increases, dollars could be allocated for that option. Pritzl estimated this to be \$28,800 for the remainder of 2017. Zima asked if the County's contract is currently at capacity. Behavioral Health Manager Ian Agar explained that at this time LE Phillips in the only facility in the state that can provide for detox needs for substances other than alcohol.

-Transportation Assistance – This would be a safe ride program to get people to safe places as well as for intoxicated individuals or people in crisis. The amount Pritzl estimated for this for the remainder of 2017 is \$4,000.

-Housing Assistance for Treatment Courts – This is something that is in the budget for next year, but he included \$20,000 in here to start early.

-Website Re-Design – Pritzl noted the current website does not always effectively steer people to or engage people in what they are looking for. The website could be redesigned as another engagement piece, just like billboards and buses. Pritzl estimated \$25,000 for this.

-Design for Crisis Assessment Center – Pritzl said we could do some of the design work right now for the crisis assessment center that is being discussed under the sales tax capital improvement fund. He did not necessarily think the actual project could be moved up, but doing the design work now would save some money down the road and Pritzl put \$57,000 as an option for that.

-Higher Utilization of Inpatient Services – This refers to money that would be used for mental health inpatient stays that may occur at a higher than expected rate. Human Services gets charged back internally from the CTC as well as paying for community stays at other facilities. Pritzl estimated \$150,000 for this and noted this would be making a conscious decision of making sure those dollars are recognized as use for in-patient stays. Zima asked about the current census and Pritzl responded that currently the census is okay within Brown County. This would be for when someone has to go to Bellin, our facility or Willow Creek.

Zima asked how much has been spent on sending people to Winnebago County this year. Pritzl said utilization of Winnebago County was a little higher than normal in the beginning of the year. Zima recalled one of the purposes of this group was to get more beds here to try to avoid sending people to Winnebago. Pritzl said overall the total numbers were up in the beginning of the year but there is not a whole lot of difference in overall percentage. They are finding people are having more contact with law enforcement as well as presenting voluntarily. In the first part of the year they struggled with capacity, but capacity has increased and this is not now a problem and utilization of Winnebago has decreased.

Judge Zuidmulder talked about the medication assistance treatment program Pritzl spoke about earlier and said injectable medications are highly preferred because there is no guarantee that someone will take a pill as they are supposed to but with injectables we know the medication has been given. He asked if this could be made more general to include more than just Vivitrol to the extent that patients who are taking pills could be switched over to an injectable if available. Judge Zuidmulder continued that medication monitoring is a great big problem because hiring someone to do the monitoring is very expensive. His opinion is that the best alternative to spending these dollars is getting people onto injectables when there is an injectable available. Agar explained that Vivitrol is utilized with patients who have an opiate addiction or an alcohol addiction. It blocks the receptors in the body and prevents them from getting a high from opiates or alcohol. It is intended to remove the reward people get by using alcohol or an opiate. He continued that people are very carefully counseled when they take Vivitrol because they have to understand they can kill themselves if they take large amounts of opiates or alcohol to feel something because no matter how hard they try to feel the reward, they will not succeed.

Zima asked if there are other drugs for mental illness that are available in injectable form. Agar responded that there are but not every single medication comes in an injectable form. He also said the availability of money to cover the injectables is something that would have to be considered. Judge Zuidmulder feels this should be broadened to include all appropriate injectables on a case by case basis so there is not a financial obstacle.

Hoyer asked where the medications come from. It was said the medication comes from the CTC and the injectables would be given there. Judge Zuidmulder said he has people in the Mental Health Court who prefer to screw around with their pills so this would allow him to order them to go to the CTC as part of their Mental Health Court requirements to get injectables. Hospital Administrator Luke Schubert said they would have to work with a number of pharmacies to get the best price for these injectables. JOSHUA Representative Cheryl Weber asked if someone has to agree to being injected and Judge Zuidmulder said he can order it as part of being in the Mental Health Court. Pritzl said people in the treatment courts agree to certain conditions and they would essentially be giving up their right to refuse. Technically, without treatment court intervention, an injectable cannot be ordered unless it is a Chapter 51 situation.

Weber said she liked the idea of starting the design for the crisis assessment center because it would be an indicator that we are agreeing to that and moving forward with it in the capital plan. Zima asked if the amount allocated of \$57,000 is sufficient and Pritzl said that is the amount that was included in the capital plan. Pritzl said doing the design now will help dictate how the project moves forward.

With regard to the website redesign, Hoyer feels it is important to be sure that everything is available by phone, because not everyone has a computer, but almost everyone has a phone.

Pritzl said the assessment center and the expansion of the nursing home for the people that are at Trempealeau are the two projects that are in the capital plan. Moving costs for the design of the assessment center would not move the construction of the project up. Weininger said the goal was to give this committee some time to figure out what the best use would be. Pritzl feels a lot of people are excited by the idea of an assessment center at the CTC and noted that that will require a lot of physical design plus a lot of program design and doing the design work now would just get us started on that path earlier. Weininger said the amount they have projected for the sales tax was pretty conservative and they will not know where they will be until the January or February timeframe. He said the 2018 numbers will provide a benchmark of where they will be and also noted they will be cash flowing projects. The jail project has to be done as well as the Medical Examiner's office and a lot of other projects which will make it very difficult to bump any projects up, unless the money comes in really, really good. Weininger said the CIP is outlined in the 2018 budget but noted that the Board makes the final decisions.

Judge Zuidmulder feels since we have the money, we should go ahead with the design because it is going to be something that is valuable and something that will have to be done at some point anyway. Weininger asked for an explanation of what Pritzl was referring to in the design phase. Pritzl said the design would determine what we need to add to do what we need it to do. He will also have to work with Facilities on this. Weininger said it is not going to work to do the architecture work now and then wait a few years to do the work. Judge Zuidmulder said he thought this was more to look at what it would be, who it is aimed to serve, how many people we would need to have, etc. He did not understand this to be a bricks a mortar thing, but more looking at how these types of facilities are operated and how we can adapt it to Brown County and what we would need to do. He thought this was going to provide a thoughtful look at the public presentation that explains why this is something we need in our community. Pritzl said it sounds like what Judge Zuidmulder is referring to is more of a consulting thing. Judge Zuidmulder said he is talking more about a system design and not having staff reinvent the wheel, but rather to go visit other similar facilities in other locations to see their operations and how those things could be adapted in Green Bay. He continued that in the end, all of this has to be explained to the public and if they want to do it, the money will be made available to build the bricks, but we cannot ask for the money for the bricks unless an explanation is given to the public of what the project is and why we need it.

Weber asked if the model Pritzl is talking about is the Dane County one stop shop model that was discussed at earlier meetings. Pritzl said he looked at an Orlando, Florida model, but that model would require some legal pieces that would have to be adjusted to make that model work here. He will also be looking at a Milwaukee model this is not exactly the same, but he wants to see what they are doing there since it would fit Wisconsin law. Weber also asked about the crisis coordinator position and the additional mental health nurse at the jail that we talked about at the previous meeting. Pritzl responded that the crisis coordinator position is included in the 2018 budget and Sheriff John Gossage said the additional mental health nurse is in his budget. Weber did not think we should pay for design work at this time if we are not sure that a one stop show model is going to be passed. Pritzl said they could go look at other facilities to see how they work if they had sufficient funds to do so. Zima feels it would be a good idea for staff to go look at other facilities to see how they work and talk with people and then come back and decide what model will work best or combine a few models and then put something forward. Pritzl noted including staff from other departments, such as the Sheriff's Department, would also be helpful. La Violette also feels we should get going on this. Pritzl said he would reduce the \$57,000 down somewhat because he does not think that much would be needed.

Hoyer asked how to move forward with these options from a procedural standpoint. Weininger recalled that when the mental health money was appropriated, it was indicated that changes to the use of any of the funds would go back to the County Board for approval to be sure that the funds are being used appropriately. In essence, after recommendations are made, they should go to Human Services Committee and then on the full Board. A determination will then be made by administration whether budget adjustments need to be done. Hoyer noted the Human Services budget meeting is scheduled for October 10.

Motion made by Judge Zuidmulder, seconded by Cheryl Weber to move forward with the Medical Assistance Treatment Program providing it is inclusive of not only Vivitrol but *all* other injectables available for mental health purposes. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by David Lasee, seconded by Erik Hoyer to approve all of the concepts presented provided they not exceed the total. Vote taken. MOTION CARRIED UNANIMOUSLY

Pritzl moved on to discussing options to 2018. He noted that while 2017 has a lot of one-time expenses, what he is presenting for 2018 are concepts for vetting, review or modification. None of these things for 2018 are set in stone at this time.

-Mobile Crisis - This is an existing service that is being kept at the same level.

-Day Report Center - This is also an existing service that has been left at the save level.

-Residential Treatment – This appropriation has been dropped down to \$150,000. Pritzl said they have not seen they utilization that was expected and he is comfortable dropping this number down based on 2017 figures.

-Detoxification Services – Pritzl informed more money has been moved to detoxification services to go not only with medically managed in a hospital setting, but also to look at expanding to medically monitored using a model that is operating at a lower level such as a CBRF. He believes there are people going through the emergency detention process that have co-occurring issues of substance abuse and mental health and they are going to the CTC, but they could be going to a different facility for detox and treatment readiness.

Zima asked for further explanation of the \$500,000 for detoxification services. Pritzl explained that this is taking the 2017 amount of \$300,000 and adding money to it. The hospital amount would actually decrease and Pritzl explained there are a lot of people that are not incapacitated or do not need a hospital level of care but could go to a lower level service if we have it. Pritzl said there are two options for the placement of this. One option would be placing this at the CTC. Pritzl said he has talked to the contractor on this and they are looking at expanding so the second option would be that the contractor would have to find a facility to use in Brown County. Zima asked if there would be any capital expenditures associated with this if we do it at the CTC. Pritzl said there would be some expenditure, but noted that the CBRF is already set up. Zima asked about capacity and Pritzl said they would have to switch from what they are currently doing and be sure to use diversion to its full capacity.

Zima asked if there will be anything done to improve diversion and noted that there is quite a big difference in the quality of atmosphere between diversion and Bay Haven. Zima said that diversion is not up to date in a lot of ways. Pritzl said it is a nonprofit run by Innovative Services and asked Zima what type of improvements he would like to see. Zima responded that Bay Haven has a much more desirable atmosphere than diversion.

Zima asked if the drug abuse and detox would be done under this model. Pritzl said he is looking at doing something similar to the Tellurian model in Dane County. He explained there are two parts to the facility. The first part is a hold facility that is locked and secured. Law enforcement brings people there and drops them off. If there is a medical issue they send people out but typically they have a very low medical clearance threshold and tend to take people more quickly. The initial hold occurs in the locked part of the facility and then they transition people to the treatment readiness side of the facility which is unsecured. People are assessed and screened there and then the next level of treatment is determined. When the person is stable and can make decisions and give good information and participate in a treatment planning meeting, the treatment is decided and then they work with the County to see if there is funding and something lined up where the person could go. There could be a number of options for treatment including residential, intensive outpatient, weekly appointments, community groups or other options. Zima asked if they would take people with serious drug problems and Pritzl said they do. Pritzl said he knows the cost structure and revenue structure and noted that they are a regional facility.

-Jail Re-Entry Services - Pritzl said this position is included here but not in the budget for next year. Zima recalled we agreed that the workload for the one re-entry position is too much and we need another. Pritzl agreed with that but said he does not have anywhere in the budget to add the position.

-Clinical Intake Services – Pritzl informed there are more people going through the court process, detentions, commitments, hold open agreements or seeking services and this will probably increase further with additional outreach efforts. Currently there is one position handling this and that person answers the phone for mental health questions, getting functional screens on programs, commitments, court and more.

-Treatment Facilitation Specialist - The last option for 2018 is a treatment facilitation specialist. Schubert explained that our hospital has one of the highest readmission rates in the state and some of that may be because there are identified gaps in some services and we are not providing a full continuation of services like other counties do. This position would basically be making sure individuals that are discharged back into the community follow through with their medications and physician orders and recommended treatment. Gossage asked if this position would be coordinated with the jail liaison. Agar explained that right now there are patients that go to the psychiatric hospital and then are not under commitment so they are discharged with referrals and recommendations. With this position, those people would get follow up contact with someone who is medically trained and can check in with them and assist them with making follow up appointments and getting medications which should lead to a reduction of hospital readmissions. Schubert said the concept is similar to that of the jail liaison, but for hospital patients instead of people in the jail. Gossage said some the challenges of the jail liaison are to get participants to follow the plans when they are released from the jail. A discussion ensued regarding meeting the needs of both groups with one position. Judge Zuidmulder said we have done a good job at striking at areas, but now we have to step back and see what we have to do to make all of the positions work together. He does not want to add a positions if there is not some coordination with the other positions and he feels we need to be a little more thoughtful about what we have established in the last two years, what has been added this year and what we are doing to see that those people are all working together systemically so they are not duplicating efforts. Then we will be better able to identify where the needs are.

Pritzl said Judge Zuidmulder is on the right track and we need someone to coordinate all of the things we have put resources at. The crisis coordinator position he talked about earlier that is in the 2018 budget would be important in determining how all of the positions and parts are pulled together. Judge Zuidmulder feels we should step back, let the crisis coordinator get established and see what is going on and then come to this committee and talk about the gaps that are identified. Hoyer said this would then provide things we would want to consider for the 2019 budget or even later in 2018 if there are available funds. Weber said we already know we need another jail liaison and she feels it should be put in the budget right away. She also said the treatment facilitation specialist is something we have talked about for a long time and she thought some of the follow up was going to be handled through the day report center. Pritzl said the day report center is tied to the low and moderate risk offenders of the jail.

Zima said the 2018 options seem to be the bare minimum if we really want to show some improvement and questioned when all of these things could start. Weininger said not funding these things from the beginning of the year would create a structural deficit that would have to be funded. Pritzl said the bottom line number is more than \$1.15 million dollars. If we decide to go with the detoxification services we have to go through the RFP process so we would not have a full year of spending in 2018. There would be a risk of a structural deficit in 2019 if it is not fully funded for next year. Weininger added that the levy limits will be bumped up in 2019. If the theory is that people with substance abuse issues are going to emergency detention because there is no better option, if this exists we should see the emergency detention numbers go down. Pritzl said Madison has significantly less emergency detentions than Green Bay does. In theory, if this works as it is supposed to, we would not be spending as much on hospitalization because it would be being spent here instead, but he said there is a risk involved.

Judge Zuidmulder said part of the conversation is that this is a single piece of a large operation and as this piece impacts favorably to the larger operation, there are cost savings on the other part of the department so it should work out. Zima said that to present an amendment to the budget, the funds have to come from someplace else. Hoyer said that essentially this would be taking money out of residential treatment, leaving detox at the same amount because it will not do it for the full year, but we will try to implement the shift and then there would be space for the three positions. Zima said there is a \$328,000 difference. He said we can tweak this down a little, but the rest should fit into the overall budget.

Hoyer feels we should leave detox at \$300,000 but talk about how to shift it. If we ask for \$500,000 and do not get started until mid-year, we will have a gap again and that is what we are trying to avoid. Judge Zuidmulder feels we should adopt these options for 2018 as goals and leave it to Pritzl to see if he can fit them into his budget. Weininger said the 2018 budget would have to be amended and each item would have to be tied to a line item. For the 2018 options, Pritzl will either have to bring an amended budget to the Human Services Committee or he could send this to Committee and then the Committee can go into the budget and make the changes based on this committee's recommendations. Hoyer asked Pritzl what figure he would like to use for detox. Pritzl said he would

have to work on what would be an appropriate budget amendment because he has to determine what lines to reduce to make the increase.

Motion made by Erik Hoyer, seconded by Judge Zuidmulder for the Health and Human Services Director to incorporate the 2018 options into the regular budget and make the appropriate amendment to the budget available to the Human Services Committee at their budget meeting. Vote taken. MOTION CARRIED UNANIMOUSLY

2. **Update re: Long range mental health needs in Brown County including what could be funded by County Executive Streckenbach's proposed half-percent sales tax.**

Conversation on this Item was incorporated in the discussion above.

3. **Formally identify Committee members.**

This Item was not discussed at this meeting.

4. **Discussion, review and possible action: Request that Brown County review its past and present mental health services and develop a more comprehensive plan to treat both short and long term mental health patients including but not limited to 1) alcohol and drug abuse detox and treatment; and 2) children, adolescent and adult mental health treatment.**

This Item was not discussed at this meeting.

5. **Discussion, review and possible action: Request that the Human Services Director and Brown County Sheriff work together to develop a plan to provide a treatment plan for prisoners who presently make up a third of our jail population.**

This Item was not discussed at this meeting.

6. **Discussion re: Recertifying County operations to return to previous services providing long-term care.**

This Item was not discussed at this meeting.

7. **Update re: Outreach efforts.**

This Item was not discussed at this meeting.

8. **Such other matters as authorized by law.**

The next meeting will be held on Wednesday, October 18, 2017 at 12:00 pm.

9. **Adjourn.**

Motion made by Dave Lasee, seconded by Sheriff Gossage to adjourn at 1:15 pm. Vote carried. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

Mental Health Initiative Fund Options



Projected 2017 Spending

	2017 Amended Budget	Expenditures YTD 8/31/2017	2017 Projected	Difference
Mobile Crisis	\$200,000	\$133,333	\$200,000	\$0
Detox Services	\$300,000	\$38,252	\$57,379	\$242,621
Residential Treatment	\$300,000	\$76,241	\$114,361	\$185,639
Day Report Center	\$350,000	\$231,765	\$347,647	\$2,353
Total	\$1,150,000	\$479,591	\$719,387	\$430,613



Options for 2017

Item:	Purpose:	Estimated Cost:
Medication Assistance Treatment Program	Funding for Vivitrol Injections (\$5 co-pay or \$1100 if uninsured), monthly drug testing, and pregnancy testing as well as injectable medication for mental health needs. Use existing prescriber and staff.	\$68,000
Advertising on Buses	Advertising for mental health and substance use services on GB Metro buses.	\$6,000
Billboards	Billboard advertisements for mental health and substance use services.	\$10,000
Adjustment for Utilization	Increased utilization of residential and other services that is likely in the last part of 2017.	\$50,000
Additional Detox (LE Phillips)	Unknown Need; No adjustment needed --already detox service	\$28,800
Transportation Assistance	Rides to facilitate people going to safe places for intoxicated individuals or people in crisis.	\$4,000
Housing Assistance for Treatment Courts	Safe, stable housing support for people involved with treatment courts—early start on 2018 initiative.	\$20,000
Website Re-Design	Contract for re-design for department website to connect consumers to resources both internally and externally. This needs to have solid mobile design.	\$25,000
Design for Crisis Assessment Center	Move design fees for adding on to the CTC to 2017.	\$57,000
Higher Utilization of Inpatient Services	Inpatient stays at the CTC and other facilities was higher in the first part of the year creating a deficit.	\$150,000
Total		\$418,800



Options for 2018

Item:	Purpose:	Estimated Cost:
Mobile Crisis	Existing service	\$200,000
Day Report Center	Existing Service	\$350,000
Residential Treatment	Contract with community providers in Brown County and surrounding areas for residential substance use treatment when indicated by assessment.	\$150,000
Detoxification Services	Contract for some medically managed services through local hospitals. Develop new resource for medically monitored services that are non-hospital based services for detoxification and treatment readiness.	\$500,000
Jail Re-Entry Services	Expand the re-entry program to allow for more contacts post-release. This would require adding a Clinical Social Worker position.	\$92,900
Clinical Intake Services	The number of people receiving services through commitments and hold open agreements has increased. In 2013 there were 194 people on commitments and hold open agreements. In 2016, this number had increased to 232, and is projected to be 240 in 2017.	\$92,900
Treatment Facilitation Specialist	Add a clinical social worker for discharge planning from inpatient services at the Community Treatment Center.	\$92,900
Total		\$1,478,700* <i>*Available budget is \$1,150,000</i>



**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, September 19, 2017 at 4:30 p.m. in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Chair Bernie Erickson, Ed Koslowski, Jerry Polus, Joan Brusky, Louise Dahlke, Duane Pierce

EXCUSED: Jim Haskins, Joe Witkowski, Delores Pierce

****Running Total of Veterans' Certificates: 1841**

1. Call Meeting to Order.

The meeting was called to order by Chair Bernie Erickson at 4:30 pm.

2. Approve/Modify Agenda.

Motion made by Duane Pierce, seconded by Joan Brusky to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

3. Approve/Modify Minutes of August 15, 2017.

Motion made by Joan Brusky, seconded by Ed Koslowski to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

4. Update re: Honor Rewards Program.

CVSO Jerry Polus reported there has been a nice increase in the number of veterans signed up for the Honor Rewards program. There are currently 267 veterans participating and 83 businesses. The increase of veterans is due in part to Heather Phillips of the Register of Deeds office attending the Fair with her computer and signing up members. Polus said Phillips has indicated she is willing to attend other veteran events to sign people up for the program. Chair Erickson informed he put information on the Honors Reward Program in the newsletter for the fishing club he belongs to and he feels that may also lead to an increase in the number of participants.

5. Update re: 2017 Veterans' Appreciation Day at the Brown County Fair.

Polus thanked the Subcommittee from the bottom of his heart for all of their hard work, planning and commitment to the event. He said the event gets better each year and he attributes that to all of the hard work put forward by this group. Erickson gave extra thanks to Joan Brusky for all of her work in collecting raffle prizes and said it was the best raffle they have ever had, by far.

The door prize process was discussed and Brusky wondered if it would be better to have the prizes set up near where the person drawing the numbers is. Koslowski said the door prizes could be set up next to the band. He also thought keeping the band in the tent was a good idea. Erickson said towards the end of the event there were not very many people listening to the band and it was suggested that maybe next year the band could play earlier. Koslowski also said arranging the stage differently to face the midway may be an option. Louise Dahlke said the stage can be set up wherever we want it. Erickson pointed out that next year's event will most likely be held on Sunday instead of Saturday so we may want to adjust the time the band performs and even the time of the ceremony to finish earlier in the day instead of right before the Fair wraps up. All of these details will be discussed next year as we enter the planning phase of the event.

Brusky also said there seemed to be a little confusion as to who was being honored at the event; some veterans thought all veterans were to go up for a certificate. Brusky said that in some cases there are older people who

could also have hearing issues and she felt that saying who was being honored as much as possible would be a good idea. Duane Pierce said he and Ed Koslowski knew the majority of those who got a certificate and they were legitimate. Erickson added that he also presented a few certificates after the event to people who were not able to attend. There are some leftover certificates and dog tags that will be available in Polus's office and at the DAV.

Koslowski asked if thank you notes had been sent to sponsors and door prize donors. Brusky indicated she will get thank you notes out to the organization she solicited and Erickson said he also has a thank you note on his computer that he can run out.

Dahlke referenced comments made earlier about the small number of people listening to the band. She said that for whatever reason, people do not seem to sit around long to listen to bands in any of the tents along the midway throughout the Fair. Typical attendance is between a handful and about 20 people for a band.

The date of next year's event was also discussed. The Veterans Appreciation Day event will be held on Sunday, August 19, 2018. Polus advised the group to start thinking about what group to recognize at next year's event. Dahlke said she heard a suggestion to honor widows and widowers of veterans. Another suggestion was to honor the National Guard and Reserves. This is something we will discuss further next year when preparations for the 2018 event start.

6. Discussion re: Veterans Day activities.

Koslowski recalled that last year businesses were contacted via postcard for information regarding offers for Veterans Day because this Subcommittee was short on people to make personal contacts. He shared the list of businesses that provide Veterans Day discounts or other offers. Those businesses that were not part of the Honor Rewards program were contacted by postcard. Area veteran organizations were also contacted via postcard to provide information regarding their Veterans Day events. Polus said he has staff in his office make annual contact with the veteran's organizations to keep contact information updated. Koslowski asked Polus to have his staff update his master list of organization and contact information.

Koslowski continued that area businesses that are not part of the Honor Rewards program will be contacted again this year via postcard. He explained that in the past there was a group of Subcommittee members that made personal contact with the businesses, but now since the membership of the group has dwindled that is not possible. He asked the Subcommittee to let him know if any businesses should be added to the list. It was also noted that many of the larger, nationwide businesses provide discounts every day to veterans rather than doing specials just on Veterans Day.

Brusky said she would be willing to make personal contact with some businesses. Koslowski asked her to let him know what businesses she wishes to contact and he will also talk to Jim Haskins to find out what businesses, if any, he wants to personally contact and then he will send postcards to the rest. Koslowski asked this group to let him know of any Veterans Day activities happening. Dahlke said she can keep Koslowski up to date with what the ADRC is doing for Veterans Day as she is involved with their Memory Café.

7. Report from CVSO Jerry Polus.

Polus talked about the UPS group that meets quarterly at City Hall. The UPS is made up of various veterans' organizations from throughout the area. The leader of the group contacted County Executive Troy Streckenbach to see if he had any suggestions to increase the attendance at the UPS Veterans Day ceremony at the Brown County Veterans' Arena. Polus said he advised Streckenbach this is not a county planned function and explained to him that most people who would like to attend Veterans Day events are working since veterans do not get the day off. He suggested to Streckenbach that the County could somehow allow employees to take Veterans Day off as a personal day under a few different scenarios. Erickson recalled that former member Sherry Steenbock worked for years to get Veterans Day off with pay but it didn't really get anywhere. Polus felt that veterans may like to use Veterans Day as a personal day, but other employees probably would not.

8. Report from Committee Members Present (Erickson, Brusky, Dahlke, Haskins, Koslowski, Pierce & Witkowski).

-Erickson informed the group that a motion was made at the County's Education and Recreation Committee that assuming the current Veterans' Memorial Arena is torn down and a new facility built, that the name of the new facility contain the word "Veterans" in whatever it is named. In addition, there was an agreement to have a veteran's memorial created with parts of the old building.

Erickson also noted he had recently visited the military museum at Barkers Island in Superior, WI. He said if anyone is ever in that area they should check it out because it was very interesting.

-Brusky indicated she recently received an invitation to some graduations in the treatment courts and noted that there is also a veteran's court, but she never gets information or invitations for that. She asked how the court is doing and how many graduates there have been and if people are welcome to attend the court sessions. It was indicated the sessions are open to the public and Duane Pierce said he has attended a few. Polus said he has a staff member that typically handles veteran's court activities so he is not aware of how many graduates there have been. He said that court is held every Friday at 9:30 am and is open to the public. Pierce said he heard there is about a 90% success rate of people who take part in the veteran's court.

-Dahlke did not have anything further to report.

-Koslowski thanked Dahlke for taking down the indoor display at the Fair following the Veterans Appreciation event and storing it. Koslowski also said the NEW Veterans FB page now has over 500 members and there are people throughout the State that post to let people know of different events.

-Pierce reported the quarterly raffle at Pearly Gates will be held on October 2 beginning at 5:00 pm, although he recommended people to come early to get a seat. He also reported that the AMVETS post will be doing a meat raffle at Pearly Gates on October 14 at 2:00 pm.

9. **Such Other Matters as Authorized by Law.**

Brusky asked if there was an estimate of the number that attended the Fair event. Koslowski said they handed out about 175 raffle tickets and Pierce estimated there were 400 – 500 that went through the tent throughout the day. Dahlke noted that overall Fair attendance increased this year and Koslowski felt the event was better attended this year than last.

10. **Adjourn.**

Motion made by Ed Koslowski, seconded by Joan Brusky to adjourn at 5:19 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary